

Approved 11/13/23 3-0

Butler Township Board of Supervisors
Meeting Minutes
August 8, 2023

Chairman Wilkinson called the meeting to order at 7:00 p.m.

Present: Ed Wilkinson (Chairman), Mike Wertz (Supervisors) Danielle Helwig (Secretary), Jon Holmes (Engineer) & Todd King (Solicitor)

Absent: Doug Bower (Vice Chairman)

Pledge

Consent Agenda

A motion was made by Wertz and seconded by Wilkinson to approve the consent agenda as follows: Motion carried 2-0

1. June Minutes
2. July Meeting Canceled
3. June Payroll
4. July Payroll
5. Payment of Bills: June 20 through August 8, 2023
6. Financial Report ending July 10, 2023
7. Financial Report ending August 8, 2023

Appearances: NONE

Business:

1. NAREMA REPRESENTATIVE: **A motion was made by Wertz and seconded by Wilkinson to appoint Corey Hoch as the Township's Northern Adams Regional Emergency Management Agency representative. Motion carried 2-0**
2. PLGIT: **A motion was made by Wertz and seconded by Wilkinson to approve the transfer of funds in the amount of \$130,000.00 from the State PLGIT account to the State Checking account. Motion carried 2-0**
3. Backpack Blower: **A motion was made by Wertz and seconded by Wilkinson to approve the purchase of a backpack blower up to \$700.00. Motion carried 2-0**
4. Township update: Having trouble getting information back from Lobar and Gordian regarding the specs and updated plans. Jon Holmes will follow up with them. Kelly O'Conner will contact USDA to set up a meeting to discuss their grant opportunity and long term loans.
5. Applevue/Biglerville Borough: Sandi Vasquez mentioned that S & A dropped paperwork off to the Township office but I have not received anything. Todd King believes he received an update from Bob Sharrah. Jon Holmes spoke to Bob Sharrah and explained what we need on the plan. Todd received a copy of the changes but Jon has not received as of today. Todd will send information to Jon.
6. Punch Rd: Todd King spoke with Zane Williams June 30. The escrow can be used to build it, but we would need a bond or escrow for maintenance. June 14, a letter was mailed to the property owner threatening fines. Todd will contact SEO, Gil Picarelli for discussion. **A motion was made by Wilkinson and seconded by Wertz to start action deemed appropriate by Solicitor and the SEO if nothing has been initiated by Sept 1 to rectify the malfunctioning system. Motion carried 2-0**
7. Zeigler Mill Rd: Trout Unlimited: Trout Unlimited reached out again to request the Supervisors change their decision regarding waiving the Engineer Fees. There will be no change.
8. Sign Complaint: These are produce signs on Belmont Rd. The owners did not go through the proper permitting. The Zoning Officer has been notified, no update as of this meeting.
9. EMC Insurance: There is an endorsement being added to the renewal policy, regarding the retail sales of Cannabis

Planning Commission Meeting Tuesday September 5, 2023 7:00 p.m.
Board of Supervisors meeting September 11, 2023 7:00 p.m.
NAREMA: Huntington August 9, 2023 6:00 p.m.
E-CYCLING September 16, 2023 Arendtsville

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10. Federal Surplus: No motion needed just a signature to renew
11. Zoning Amendments: Butler and Arendtsville Planning Commissions met to discuss the amendments. Recommendations are as follows: change the west side of 34 from Winding Brook RD to the Biglerville Borough from Residential to Mixed Use and recommend Schools be permitted in R, RR, MU and VR. Todd will contact Arendtsville Borough's Attorney. Butler had originally mentioned schools by special exception in those districts. Make an edit to Page 83 removing the first sentence: "The home occupation shall be operated entirely within the dwelling unit". Recommended existing accessory structures be dealt with on a case-by-case basis through a special exception. And edit the page 121 regarding the size of parking spaces to make them 10 by 20. There is some confusion on the recommendations and clarifications will need to be made. Todd will contact Arendtsville Borough Solicitor.
12. Budget: Corey Hoch has requested a new loader and truck. Wilkinson requested a mower be included in the budget.
13. CDL Training: PSATS requires CDL training. **A motion was made Wilkinson and seconded by Wertz to send Ed Wilkinson, Corey Hoch, Curtis Spence and Danielle Helwig to the classes in Metal Township, Franklin County on September 19, 2023. Motion carried 2-0**

Engineer, Jon Holmes Report

Jon has finished his edits to the SALDO. They have been sent to Todd King and Rob Thealer (County) for review. Amish School house would like to make revisions to the SWM design. Jon told him to discuss with his designer. Lisa Grim and Terry Sheldon need to talk with Wayne Smith regarding an event venue.

Solicitor, Todd King Report

Advertisement for the Zoning Amendment Adoption will be completed to adopt in September.

Correspondence:

1. Pension 2nd Quarter statement
2. Land & Sea June & July Reports
3. Recall notice 2020 F35 Vehicle Emission Monitor
4. NAREMA June minutes
5. Zoning Officer June Report
6. Biglerville Fire Department Report
7. Arendtsville Fire Department Reports
8. Arendtsville Fire Department Thank you letter
9. Heidlersburg Fire Department Reports
10. Mosquito reports
11. Tax Collector June report
12. Register and Recorder schedule of fees
13. Pa One Call fee schedule

The regular meeting is recessed to hold an executive session at 8:05 p.m.

The Executive session was adjourned at 8:12 p.m.

With no further business the regular meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Danielle Helwig
Secretary

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