

# Butler Township Board of Supervisors

Meeting Minutes

November 9, 2020

(Location: Biglerville Fire Hall)

Meeting called to order at 7 pm by Vice Chairman Wilkinson

Pledge of Allegiance

**Butler Township present:** Ed Wilkinson, Mike Wertz, Danielle Helwig, Jon Holmes, Todd King

Butler Township Absent: Doug Bower

**Others present:** Larry and Joan Bushey, Tom Walter, Amy Welker, Josh Crowder, Bob Jenkins and Jim and Ginny Martin

## Regular Business:

- Minutes approved—**Wertz made a motion to approve the October minutes, 2<sup>nd</sup> by Wilkinson. Motion carried 2-0**
- Payroll approved— **Wertz made a motion to approve the October payroll, 2<sup>nd</sup> by Wilkinson. Motion carried 2-0**
- Bills— **Wertz made a motion to approve the bills, October 14 through November 9, 2020, 2<sup>nd</sup> by Wilkinson. Motion carried 2-0**

## Appearances:

Bob Junkins, representing Oak Side Community Park, approached the Board and requested a donation to be put on the 2021 Budget. The request is due to the number of events that were cancelled in 2020 because of the Corona Virus pandemic. Vice Chairman Wilkinson sits on the Board for the Park and is recusing himself from voting. This will be discussed and voted on at the December BOS meeting because Chairman Bower is not present.

Members of the audience suggested that the comment period be expanded to at least 5 minutes.

## New Business:

- Butler/Menallen Employment Agreement: **On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the Butler/Menallen Employment Agreement for the Township Secretary is approved. Motion carried 2-0**
- Health Insurance: **On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the Board approved the renewal of the Capital Blue Health Insurance Plan. Motion carried 2-0**
- Secure RX (Avalon): **On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the Board approved the renewal of the Secure Rx plan. Motion carried 2-0**
- NAREMA Agreement: **On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the Board approved the NAREMA Intergovernmental Cooperation Agreement and Municipal and County Emergency Plan Resolutions. Motion carried 2-0**
- 2020 Donations: **On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the 2020 donations are approved as follows: SPCA-1000.00, Upper Adams Senior Center-500.00, Rabbit Transit-250.00, Heidlersburg Fire Department-1000.00, Arendtsville Fire Department- 1000.00 and Biglerville Fire Department- 6000.00.**

- American Legion Donation: It was suggested that we make a donation to the American Legion, for allowing the Butler Township Board of Supervisors use the Legion Woods Facility to hold Board meetings due to the Corona Virus Pandemic mandates. **On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the Board approved a 100.00 per meeting donation. Motion carried 2-0.** The Secretary will verify the number of meetings held and report at the next meeting.
- Oakside Community Park donation request: No Action. Tabled until the December 2020 meeting.
- Sewer: Solicitor King and Engineer Holmes met with Biglerville Borough Attorney Bernie Yannetti to discuss the Intermunicipal Sewer Agreement. Attorney Yannetti will make the changes discussed and present to the Board for approval at a future meeting. Engineer Holmes is requesting a workshop to discuss the reserve EDU's and outstanding permits and to review the Televising Summary Report.
- **2021 Proposed Budget: On a motion made by Wertz, 2<sup>nd</sup> by Wilkinson, the proposed 2021 budget is approved for advertisement and to be adopted at the December BOS meeting. Motion carried 2-0**
- **Other**
  1. Emergency Well Drilling: Solicitor King prepared a Hold Harmless agreement for the property located at 2595 Table Rock Rd. The Secretary did not receive the email and Solicitor King will resend for the Supervisors' review.
  2. Mr. Bushey commented that there is an application for a zoning hearing for Knouse on Rake Factory Rd, to build some new buildings. Solicitor King will look into this and provide a copy of the application to the Township for review.

#### **Updates:**

- 953 Goldenville Rd: The property owner presented a sketch previously to build an outbuilding/garage. The proposed size of the building would require the property owner to do a Land Development Plan. The property owner, per email, has changed the size of the building so that no LDP is required.
- 194 Punch Rd: This property is located in a flood zone and will require a special type of septic system. The Township is not aware that any progress has been made to complete this requirement. The next step would be to send Notice of Violation.
- 130 Guernsey Rd: Mr. Scott has not responded to the most current letter regarding the condition of the property.
- Engineer Holmes will follow up with Penn State regarding the proper paper work for the LDP and the County permit.

#### **Correspondence received**

NPDES permit regulation: Engineer Holmes will contact Rusty at the Conservation District for better input.

New Recycling Brochures available

PSATS News Bulletin

PSATS Legal Defense News Letter

Biglerville Fire Department Compliance Audit

**With no further business a motion was made by Wertz, 2<sup>nd</sup> by Wilkinson to adjourn the meeting at 7:45. Motion carried 2-0**

Respectfully submitted,

Danielle Helwig  
Secretary