

## PROPOSED NEW BUILDING PROJECT OVERVIEW

Butler Township (Township) is a rural Second-Class Township with a population of 2,500 located in northwest Adams County. Currently, the Township houses its administrative office in the lower floor of a residential dwelling that was converted into an office space and public meeting room with the upstairs floor still occupied by residents. The Township's salt shed and maintenance building are located on a 3-acre tract of land on the opposite side of the Township, with the maintenance building in derelict conditions, which will likely no longer be insurable due to the age and structural instability. Over the last several years, the Township has evaluated the need for renovation or replacement of its severely inadequate municipal facilities. The impact of the COVID-19 pandemic has amplified the need for safe and secure Township facilities, which is now a top priority. In its current condition, the municipal facilities offer no space for COVID-19 mitigation efforts, such as social distancing and division of work stations. As a result, the Township is proposing to construct the Butler Township Municipal Complex (Project) on 3-acres of Township-owned land which is also the location of the existing salt shed and maintenance building. The Project scope of work will include a reception area, delineated offices and workspace, a meeting room with ample space for social distancing, and a maintenance area and garage all under one roof. This scope of work will provide the Township with a fully functional Township facility, where safety and security are priority. In addition, in the event of an emergency, the facility is designed to serve as an emergency operations center and it is intended that the new facility will also serve as a polling location. A Township facility that houses all municipal functions will directly promote safety, security, financial efficiency and will improve service and convenience for local residents.



Current Meeting Space

The Township is applying for grant funds from the Statewide Local Share Account (LSA) program and through the Redevelopment Assistance Capital Program (RACP) for site improvement and related costs associated with the construction of the new municipal complex.