

BUTLER TOWNSHIP BOARD OF SUPERVISORS
Ed Wilkinson, Dominic Englebert, & Victor Woerner

January 6, 2025
REORGANIZATION MEETING MINUTES

Call to Order by Temporary Chairman Ed Wilkinson

PRESENT: Ed Wilkinson, Dominic Englebert, Victor Woerner, and Danielle Helwig

Nomination and Election of Officers

BOS Chairman: ***A MOTION WAS MADE BY ENGLEBERT TO A
PPOINT ED WILKINSON AS CHAIRMAN OF THE BOARD OF SUPERVISORS AND SECONDED. MOTION
CARRIED 3-0.***

BOS Vice Chairman: ***A MOTION WAS MADE BY WILKINSON TO APPOINT DOMINIC ENGLEBERT AS VICE
CHAIRMAN OF THE BOARD OF SUPERVISORS AND SECONDED. MOTION CARRIED 3-0***

Appointments

***A MOTION WAS MADE BY WILKINSON AND SECONDED BY WOERNER TO MAKE THE FOLLOWING
APPOINTMENTS. MOTION CARRIED 3-0***

Road Master: COREY HOCH
Secretary/Treasurer: DANIELLE HELWIG
Representative to Board of Directors of the YATB and Tax Collection Committee: GARRY FAIR
Deputy Tax Collector: ELIZABETH FAIR
Township Solicitor: TODD KING, SALZMANN HUGHES
Township Engineer: JON HOLMES
Township SEO: GIL PICARELLI, KPI TECHNOLOGIES
Building Code Officer: MIDDLE DISTRICT INSPECTION AGENCY (MDIA)
Zoning Officer: WAYNE SMITH
Zoning Hearing Alternate: DENNIS FREED
Zoning Hearing Member: LARRY BUSHEY
Voting Delegate to the State Association Annual Convention: DOMINIC ENGLEBERT
Per Capita Tax Delinquent Tax Collection Agency: J.P. HARRIS
Depositor of Funds: ACNB AND PLGIT
Professional CPA Firm: SMITH ELLIOT AND KERN (SEK)
Planning Commission member (5 yr. appointment): GAIL SWEEZEY
Auditor: No appointment needed
NAREMA Reps: DOMINIC ENGLEBERT AND COREY HOCH
Deputy EMC: DOMINIC ENGLEBERT
COG Rep: DANIELLE HELWIG

Reorganization Business

- Set Employee wages: ***A MOTION WAS MADE BY WOERNER AND SECONDED TO RAISE THE WAGES FOR
COREY HOCH AND CURTIS SPENCE BY \$2.00. MOTION CARRIED 3-0***
***A MOTION WAS MADE BY ENGLEBERT AND SECONDED TO RAISE THE WAGE FOR THE
SECRETARY/TREASURER (DANIELLE HELWIG) BY \$1.00. MOTION CARRIED 3-0***
- Set Treasurer Bond: Tabled. Discussion on what may be needed regarding the building project.

- Set Mileage rates (Fed 2024 rate .67): ***A MOTION WAS MADE BY ENGLEBERT AND SECONDED TO RAISE THE MILEAGE RATE FROM \$.67 PER MILE TO \$.70 PER MILE. MOTION CARRIED 3-0***
- Seminars/Conventions (pay registration, mileage, meals, lodging and other related costs by prior approval): ***A MOTION WAS MADE BY WILKINSON AND SECONDED TO PAY FOR COSTS RELATED TO Seminars/Conventions (pay registration, mileage, meals, lodging and other related costs by prior approval). MOTION CARRIED 3-0***
- Employee Holidays (full time)
 - 2 personal days
 - New Year's Day
 - President's Day
 - Good Friday
 - Memorial Day
 - 4th of July
 - Labor Day
 - Election Day in November
 - Veteran's Day
 - Thanksgiving Day
 - Christmas Day

A MOTION WAS MADE BY WILINSON AND SECONDED TO APPROVE THE HOLIDAY SCHEDULE AS MENTIONED. MOTION CARRIED 3-0

Next meeting of the Board of Supervisors: January 7, 2025

Adjourn: WITH NO FURTHER BUSINESS THE MEETING TO REORGANIZE WAS ADJOUNED.

RESPECTFULLY SUBMITTED,

DANIELLE HELWIG
SECRETARY/TREASURER