

Butler Township Board of Supervisors

Meeting Minutes

January 6, 2020

Reorganization Meeting

Members Present: Doug Bower, Ed Wilkinson, Russell Wertz, Todd King (Solicitor), Jon Holmes (Engineer), & Danielle Helwig (Secretary)

Chairman, Bower called the meeting to order at 9 a.m.

Nomination and Election of Officers

- On a motion made by Wilkinson and 2nd by Wertz, Doug Bower is elected Chairman of the Board of Supervisors. Motion carried.
- On a motion made by Bower and 2nd by Wertz, Ed Wilkinson is elected Vice-Chairman of the Board of Supervisors. Motion carried.

Appointments

- On a motion made by Wilkinson and 2nd by Bower, Ricky Rupert is appointed as an Auditor for a 6 year term ending December 31, 2025. Motion carried.
- On a motion made by Wertz, 2nd by Wilkinson, Doug Bower is appointed as Road Master. Motion carried.
- On a motion made by Bower, 2nd by Wilkinson, Corey Hoch is appointed as a Road Master. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, Danielle Helwig is appointed as Butler Township Secretary/Treasurer. Motion carried.
- On a motion made by Bower, 2nd by Wilkinson, Nancy Cline is appointed as Butler Township Assistant Secretary/Treasurer.
- On a motion made by Bower, 2nd by Wilkinson, Garry Fair is appointed as Representative to the YATB and Tax Collection Committee. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, Paul Kriger is appointed as Alternate Representative to the YATB and Tax Collection Committee. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, Elizabeth Fair is appointed as Deputy Tax Collector. Motion carried.
- On a motion made by Bower, 2nd by Wilkinson, Todd King from Salzman Hughes is appointed as Township Solicitor. Motion carried
- On a motion made by Bower, 2nd by Wilkinson, Jon Holmes is appointed as our Township Engineer. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, KPI Technologies Inc. is appointed as the Township Sewage Enforcement Officer and the Resolution to accept their fees is approved. Motion carried.
- EMA Director will be determined at a later date. No Action taken
- On a motion made by Wilkinson, 2nd by Wertz, Land & Sea Services is appointed as the Township Building Code Officer. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, Larry Bushey is appointed to the Vacancy Board. Motion carried.

Original Approval February 10, 2020

Amended March 3, 2020

Approved with amendments ___ March 16, 20120_____

- On a motion made by Wilkinson, 2nd by Wertz, Doug Bower will be the Voting Delegate to the Township State Association Annual Convention. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, Danielle Helwig will be the Township Delegate to the Adams County Council of Government. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, JP Harris is retained as our Delinquent Per Capita Tax Collection Agency. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, ACNB Bank is retained as the Depositor of Butler Township. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz, Gail Sweezy has by appointed to the Planning Commission for a 5 year term that will end on December 31, 2024
- On a motion made by Wilkinson, 2nd by Wertz, Smith Elliot Kern has been retained as the Professions CPA Firm for the Township. Motion carried.

Reorganization Business

- On a motion made by Wilkinson, 2nd by Wertz the rate paid for mileage reimbursement will be \$.58 per mile. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz the office hours will be Tuesday through Thursday 8:30 a.m. through 12:30 p.m. or by appointment. Motion carried.
- Increases of hourly wages for Corey Hoch and Danielle Helwig will be tabled until the Auditors meet. No Action Taken

With no Further Business a motion was made by Wilkinson, 2nd by Wertz to adjourn the Reorganization meeting at 9:10 a.m. Motion carried.

Regular Meeting of the Butler Township Board of Supervisors

Members Present: Doug Bower, Ed Wilkinson, Russell Wertz, Todd King (Solicitor), Jon Holmes (Engineer), & Danielle Helwig (Secretary)

Chairman, Bower called the meeting to order at 9:15 a.m.

Regular Business

- On a motion made by Wilkinson, 2nd by Wertz the minutes from the December meeting are approved. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz the bills from December 10, 2019 through January 5, 2020 are approved. Motion carried.
- On a motion made by Wilkinson, 2nd by Wertz the December payroll is approved. Motion carried.

New Business

- 481 Arendtsville Rd – Sherriff Sale March 20, 2020. The Township sewer bill is somewhere around 1500.00 which will increase with the new sewer billing going out. Solicitor King will attend the sale so that our lien will be included.
- Reminder the Joint Zoning Meeting is confirmed for January 23, 2020 in Arendtsville at 6:30 p.m.
- The new minimum bid requirement advertisement purchases will increase from \$20600.00 to \$21000.00 and the minimum telephone bid requirement will increase from \$11100.00 to \$11300.00.
- Negotiations will begin soon for the new contract for the group Waste Hauler. Ms. Helwig will notify the County that we will continue to be a part of the group.

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Old Business/Updates

- Flood Plain Ordinance – Engineer, Jon Holmes responded to FEMA regarding the most previous email. We are waiting to hear back from Leslie Rhoads.
- Public Sewer – Jon Holmes will meet with Biglerville Engineer to talk about revisions to the agreement. The Borough has decided they will not be televising their lines, but Butler should do this. **On a motion made by Wilkinson, 2nd by Wertz Jon Holmes will get quotes for the televising of the Butler Township Sewer Lines. Motion carried.**
- Comcast – Solicitor, Todd King – Mcsherrystown made some revisions after Salzman Hughes created a draft. There were questions on the bill and revisions to the last bill may be made. Solicitor King will follow up on this. The Township is not concerned with the Community Media revisions.
- Nutrien Ag Deed – Solicitor King has been in contact with the Nutrien Ag. legal department. Pictures of the concrete slab were sent to them. An Affidavit is requested of them regarding the pictures and the concrete being removed. Solicitor King will forward them this information so that the agreement can be completed. **On a motion made by Wilkinson, 2nd by Wertz the Supervisors approved signing the Concrete Slab Affidavit. Motion carried.**
- Solicitor King mentioned that he sent a letter to Scott on Guernsey Rd. letting him know that the supervisors are satisfied with his progress.
- **On a motion made Wertz, 2nd by Bower, Ms. Helwig is directed to send a letter to the property owner at 1466 Heidlersburg Rd regarding the junk complaint.**
- **On a motion made by Bower, 2nd by Wilkinson, Gerald Pfaff is retained to plow snow. Motion carried.**
- **On a motion made by Bower, 2nd by Wertz, Supervisor Wilkinson will be plow snow at a rate of \$17.00 per hour as needed. Motion carried.**

Items to mention:

- A Thank you from Arendtsville Fire Department for our Donation was received.
- Josh Kopp has resigned as our State Liquid Fuels Rep.
- PCRB Pa Compensation Rating Bureau Audit will be done on January 14, 2020.
- The new Management of Fill Policy from DEP effective January 1, 2020 was provided.
- Reminder: NAREMA meeting January 21, 2019 6 p.m. Franklin Township Building
- No Update on Table Rock Rd passing zone

With no further business the regular meeting of the Butler Township Board of Supervisors is adjourned at 9:40 A.M.

Respectfully submitted,

**Danielle Helwig
Secretary**