

**Butler Township Board of Supervisors**  
**September 13, 2021**  
**2379 Table Rock Rd**  
**Meeting Minutes**

Chairman Wilkinson called the meeting to order at 7:00 p.m.

Present: Ed Wilkinson, Mike Wertz, Danielle Helwig, Jon Holmes & Todd King

Absent: Doug Bower

Others Present: Tom Hobbs, Larry & Joan Bushey, Josh Crider, Amy Welker, Tom Walter, Ginny Martin, Natalie and Chris Johnson & Christine Goodman

Pledge

Public Comment on Agenda Items

- Tom Hobbs has concerns regarding the Apple Harvest parking area along Mill Rd. Concerns are related to the safety of people at the designated drop off and pick up areas. He also expressed concern about the busses idling for extended periods of time and that the porta pots are not attended to enough and the homes along Mill Rd. must smell them. He has written letters to the Apple Harvest, and they have responded that they are within the guidelines provided to them. Covid concern is another issue as well. Mr. Hobbs is asking if the Township can step in?
- Larry Bushy mentioned that there is a Zoning Hearing for the ACNB in Biglerville on September 27, 2021, at 8:30 a.m. The Township has not been notified of this yet.

Agenda amendments: NONE

Regular Business:

- August Regular Meeting Minutes: A motion was made by Wertz and seconded by Wilkinson to approve the regular meeting minutes from August 2021. Motion carried 2-0
- August Special Meeting Minutes: A motion was made by Wertz and seconded by Wilkinson to approve the special meeting minutes from August 2021. Motion carried 2-0
- August Payroll: A motion was made by Wertz and seconded by Wilkinson to approve the August Payroll. Motion carried 2-0
- Bills: A motion was made by Wertz and seconded by Wilkinson to approve the bills from August 10 through September 13, 2021. Motion carried 2-0

Business:

- Apple View Estates Sewage Planning Module: Mr. Holmes reviewed and sees no issues with it. A motion was made by Wertz and seconded by Wilkinson to approve and sign the Apple View Estates Sewage Planning Module. Motion carried 2-0
- Rental Lease: The Building that Butler Township rents for office and meeting space has been sold and a new rental agreement needs to be signed. There are no changes from the last agreement only the owner. Brock Grim is the new owner. On a motion made by Wertz and seconded by Wilkinson the Supervisors approve and signed the new rental lease agreement. Motion carried 2-0. A copy of this lease will be made a part of these minutes.

- QuickBooks seminar: On a motion made by Wertz and seconded by Wilkinson the Supervisors approve the QuickBooks Seminar for the Secretary and the fee to be split between Butler and Menallen. Motion carried 2-0
- Foreign Fire Relief Percentages: A motion was made by Wertz and seconded by Wilkinson to set the fire relief percentages as follows: Biglerville Fire Department 80%, Heidlersburg and Arendtsville Fire Departments each 10%. Motion carried 2-0
- Non-Police Pension Valuation report and MMO: Based on the report the Minimum Municipal Obligation for the pension will be \$9765.00 to be paid in January 2022. On a motion made by Wertz and seconded by Wilkinson the MMO in the amount of \$9765.00 is approved. Motion carried 2-0
- Sewer Intermunicipal Agreement: Still waiting on the revised document. No action needed.
- 1170 Beecherstown Rd: DEP has provided the Township with a letter regarding a complaint they received concerning the accumulation of construction and demolition waste on the property. Bower and/or Wilkinson will research the complaint.
- Apple Harvest Parking/Mill Rd: The Township does not have any authority over this.
- Chicken/Rooster/Camper Complaint: A complaint regarding a property along Yellow Hill Rd. that has roosters where the smell is getting bad and a camper that may be used as living quarters with concerns for the wastewater. Bower and/or Wilkinson will research.
- Burke Property: Christine reported that she has received quotes for the removal of the trailers. \$8000.00. This is quite expensive, and she is not financially able to swing this currently. She has expressed interest in keeping the foundation for the house and is looking for guidance on how to cover it to make safe until the time building could be started. It was recommended she contact land and Sea to see if a permit would be needed depending on what type of structure would be placed over the foundation. She is doing her best on getting the property cleaned up. She mentioned that she brings nothing to the property and only takes stuff away.
- Budget Discussion: Speak with Doug
- Jeff Richards Pond: The NPDES permit application had technical deficiencies. No action needed
- Fulkerson Erosion & Sedimentation Control Plan was deemed adequate. No action needed.

#### Engineer Report:

- Small Flow Treatment Facility: Jon reported that he is still waiting on the information requested for the Small Flow Treatment Facility on Punch Rd. When this is received, he will report back to us.
- Sewer quarterly payments to the Borough have gone down based on the most recent reports. Holmes and Helwig will get together to review the balances etc.
- ACNB Temp Trailer and Knouse Property LDP will be reviewed by the Planning Commission in October.

## General Information/Correspondence

- Act 65 Requirements
- Township insurance renewal increase of \$1032
- Postage increase .55 to .58
- 2020 Census report: decrease .7%  
Year 2010: 2567  
Year 2021: 2550
- Arendtsville Fire Department Report
- Biglerville Fire Department Report
- AREMS August Report
- PSATS Business meeting: Bylaw changes, nominations report and resolutions
- Land & Sea August Report
- 1236 Russell Tavern Rd SWM from Land & Sea received

The regular meeting is recessed at 7:30 p.m.

### **Executive Meeting**

**Chairman Wilkinson called the executive meeting to order at 7:45 p.m.**

**Doug Bower was present for this meeting.**

**The purpose of this meeting is to discuss personnel issues.**

**The Executive meeting was adjourned at 8:05 p.m.**

The regular meeting was reconvened at 8:06 p.m.

With no further business the regular meeting is adjourned at 8:07 p.m.

Respectfully submitted

Danielle Helwig  
Secretary