

Butler Township Board of Supervisors
Meeting Minutes
Date: JUNE 7, 2025
Time: 7:00 P.M.
Location: 2379 Table Rock Rd Biglerville Pa 17307

Chairman Wilkinson called the meeting to order at 7:00 p.m.

Pledge

No Public Comment on Agenda Items

Present: Danielle Helwig, Victor Woerner, Ed Wilkinson, Dominic Englebert, Todd King, Jon Holmes, & Corey Hoch

1. Consent Agenda

- December meeting minutes
- December payroll
- Bills from December 17th to 31st
- Financial report through December 31st
- A motion to approve the consent agenda was made by Englebert and seconded and passed unanimously.

2. Road Master Report

- Corey explained that he obtained a quote for new tires from MarBar for \$6000.00
- The Auger for the Mack Truck needs attention.
- Wilkinson suggested a list of roads for each driver.
- The availability of Jerry as backup snowplow driver was confirmed.
- Corey will attend the NAREMA meeting on February 5.

3. Business

- a. Zoning Amendment
- b. SALDO amendment
 - Todd reported that he is looking to advertise the zoning sign amendment with the Subdivision and Land Development Ordinance (SALDO).
 - Todd is awaiting county feedback on a previously submitted zoning sign amendment.
- c. Dollar General
 - Holding Tank Agreement (DEP) has not been presented to the Township yet.
- d. Ivan Fisher
 - Jon Holmes is still waiting on information from Brandon. There are still concerns regarding the infiltration trench only on one side. It is recommended there be trenches on both sides.
- e. Township Building
 - The bids are out and questions and requests for information are coming in. And addendums will need to be drafted.
 - The recommendation on bid award will be emailed on February 7th, with the formal award and documentation to follow at the February 10th meeting.
 - Englebert stated the Church is ok and we will need to come up with an agreement.
- f. Independent Audit:

- Woerner initiated a discussion about the need for an independent audit, particularly considering the building project.
- The board discussed the role of elected auditors and the potential cost of an independent audit.
- Danielle Helwig was tasked with investigating audit costs and options.
- g. Treasurers Bond: Do we need to increase the Treasurers Bond regarding the building loan. Danielle will verify with the bank.

4. Updates:

John Holmes, Engineer: No additional report

Todd King, Solicitor: Formation Energy has requested an extension of the LD Plans. A motion was made by Woerner and seconded by Englebert to extend the timeline for review of LD Plans for Formation Solar 1, 2 & 4 until April 17, 2025. Motion carried

I. Correspondence

- a. Biglerville Fire Department 990 report
It is questioned the adequacy of the 990-report submitted by Biglerville Fire Company and the need for a more detailed accounting of how funds are used. The board agreed that a letter from Biglerville Fire Company outlining their use of funds is required.
 - b. Columbia Gas Letter of intent to the PADEP
The board expressed a need for more information from both companies to understand the scope and impact of their projects.
 - c. Bream & Bear LTD Letter of Credit extended to Feb 23, 2026
 - d. PSATS packet advertising requirements, conference, bid limits, updated tax charts
 - e. Tax Collector December Report
 - f. Dividend from 2023 PSATS UC \$19.44
 - g. Thank you from the SPCA
5. The board discussed reporting requirements for fire companies receiving township funds.
6. Public Comment
Mr. Miller inquired about the possibility of selling a property at 261 Shriver's Corner with two dwelling units (a rancher and a mobile home) on a single lot. The resident explained that the mobile home was originally intended to be removed but is now seeking permission for it to remain. The board advised the resident to consult with the zoning officer and the sewer enforcement officer to determine the feasibility of the request.

7. Executive Session

The meeting was recessed for an executive session.

The executive session was adjourned and the regular meeting reconvened.

- 8. With no further business the meeting was adjourned.

Respectfully submitted,

Danielle Helwig