

# Butler Township Board of Supervisors

Reorganization Meeting – Tuesday January 3, 2018 10:00 A.M.

## Minutes

Chairman Bower called meeting to order at 10:00.

Present: Doug Bower, Lloyd Keckler, Mike Wertz and Danielle Helwig

On a motion made by Wertz, 2<sup>nd</sup> by Keckler, Doug Bower was appointed as Chairman. Motion carried 2-0

On a motion made by Bower, 2<sup>nd</sup> by Wertz, Lloyd Keckler was appointed as Vice-Chairman. Motion carried 2-0

On a motion made by Keckler, 2<sup>nd</sup> by Wertz, Bower was appointed a Roadmaster. Motion carried 2-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Jerry Pfaff was appointed as Roadmaster. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Danielle Helwig was appointed as Secretary/Treasurer. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Nancy Cline was appointed as Assistant Secretary/Treasurer at the pay rate of \$50.00 per month. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Wertz, Garry Fair was appointed as the Representative to the Board of Directors of the YATB and Tax Collection Committee. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Wertz, Paul Kriger was appointed as Alternate Representative to the Board of Directors of the YATB and Tax Collection Committee. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Elizabeth Fair was appointed as the Deputy Tax Collector. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, John Phillips of Phillips and Phillips was appointed as the Township solicitor. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Jonathan Holmes was appointed as the Township Engineer at the same pay schedule as 2017. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Pete Martin was appointed as the alternate Township Engineer if he chooses to accept the appointment. Motion carried 3-0

On a motion made by Bower 2<sup>nd</sup> by Keckler, KPI was appointed as the Township Sewage Enforcement Officer. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Kevin Biesecker was appointed as the EMA Director for the Township. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Land and Sea Services was appointed as the Township's Code Enforcement Officer. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Nancy Cline was appointed to the Vacancy Board. Motion carried 3-0

On a motion made by Keckler, 2<sup>nd</sup> by Wertz, Bower was appointed as the voting delegate to the Sate Association Annual Convention. Motion carried 2-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Danielle Helwig was appointed as the Adams County COG representative.

On a motion made by Bower, 2<sup>nd</sup> by Keckler, JP Harris was appointed as the Per Capita delinquent tax collector. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Doug Whitworth was appointed as Auditor for 2-year term. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, ACNB Bank was appointed as the Depositor of Funds. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Barry Towers was appointed to the Planning Commission for a term of 5 years ending December 31, 2022. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Smith Elliot and Kerns was appointed as the professional CPA firm as needed. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, the Treasurers Bond will be increased to 900,000.00. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, the mileage will be reimbursed at the 2018 Federal rate of \$.54.5 per mile. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler the Township Office hours will remain the same, Tuesday, Wednesday, and Thursday 8:30 – 12:30 or by appointment. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, the Township Planning Commission will meet the first Monday of the month at 7 p.m. and the Supervisors will meet the second Monday of the month at 7 p.m. Motion carried 309

On a motion made by Bower, 2<sup>nd</sup> by Keckler there will be no change in the fees charged by the Township. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler the Employee Benefits will be as follows:

Holidays: New Year's Day, President's Day, Good Friday, Memorial Day, July 4, Labor Day, November Election Day, Veterans Day, Thanksgiving Day, Christmas Day and Birthday.

Full Time Employees: 40 hours sick pay and 8 hours of personal time. Part Time: 20 hours sick time and 4 hours of personal time. Vacation days will remain the same as always. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler the Pension Plan Funding Disclosure Statement was approved. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler employees will be paid their hourly rate to attend meetings, seminars and conventions.

On a motion made by Bower, 2<sup>nd</sup> by Keckler, the secretary will receive an hourly rate increase of \$1.00. Motion carried 3-0

On a motion made by Bower, 2<sup>nd</sup> by Keckler, Roadmaster Jerry Pfaff will receive an hourly rate increase of \$.30. Motion carried 3-0

With no further business the reorganization meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Danielle Helwig  
Secretary/Treasurer